

Department of Neighborhood Empowerment

Monthly Expenditure Report for:

NC Name:

Budget Fiscal Year:

March

Downtown Los Angeles Neighborhood Council

2013-14

(Must be submitted to the Department within 10 days of Board Approval)



							Total
A	EXPENDITURES BY LINE ITEM (Item/Service Description)	BUDGET	VENDOR	OUT OF STATE	INVOICE NUMBER	*1099	
	A. 1. Monthly Expenditures	CATEGORY		VENDOR		reportable	
	Software	100 - Operations	Microsoft	X	9128478334	<input type="checkbox"/>	99.99
	Candidate Outreach Newspaper Ad	500 - Elections	Downtown News	<input type="checkbox"/>	51148	<input type="checkbox"/>	500
	Tables and Chairs	100 - Operations	Office Max	<input type="checkbox"/>	82502202	<input type="checkbox"/>	152.57
	Value Grocery Tote Bags	200 - Outreach	4imprint	X	8808404	<input type="checkbox"/>	1955.09
	Chairs	100 - Operations	Office Max	<input type="checkbox"/>	NA	<input type="checkbox"/>	54.48
	Refreshments	500 - Elections	Smart & Final	<input type="checkbox"/>	153709	<input type="checkbox"/>	75.15
	DLANC Calendars	200 - Outreach	Graphix and Beyond	<input type="checkbox"/>	1165228	<input type="checkbox"/>	1786
				<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>	
	A. 2. Outstanding Checks/Demand Warrants						
	Rasool Ali	200 - Outreach	Board Reimbursement	<input type="checkbox"/>		<input type="checkbox"/>	16.22
	Charter School Support	400 - NPG's	ExED/MetroCharter	<input type="checkbox"/>		<input type="checkbox"/>	4800
	Digital Planning Map pf Downtown Development	300 - NIP's	CHA:COL	<input type="checkbox"/>		<input type="checkbox"/>	5000
	Office Lease Renewal (May-June 2014)	100 - Operations	Spring Arts Tower	<input type="checkbox"/>		<input type="checkbox"/>	700
	Scott Bytof	100 - Operations	Board Reimbursement	<input type="checkbox"/>		<input type="checkbox"/>	16.34
	SUBTOTAL: Expenditures by Line Item						15155.84
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS						
	Cumulative Expenditures from prior months						7228.99
	SUBTOTAL: Cumulative Expenditures from prior months						7228.99
C	OUTSTANDING COMMITMENTS						
	C. 1. Rent/Lease						
	C. 2. Contractual Services						
	C. 3. Large Purchases						4500
	C. 4. Neighborhood Purpose Grants in process						
	C. 5. Temporary Staffing Services						
	C. 6. Storage						
	C.7. Other						4008.51
	SUBTOTAL: Outstanding Commitments						8508.51
D	Total Expenditures & Commitments						30893.34
E	Total Adjustments by Department						
F	Approved Budget 2013-2014						37000
G	Balance of Budget						6106.66

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CASH Status Analysis

Number	Budget Category	Budget (A)	Cash Received For This Month (B)	Cash Spent to Date (C)	Budget Balance Available (D) (A - B - C)
100	Operations	4050.36	0	307.04	3743.32
200	Outreach	7720.65	0	3741.09	3979.56
300	Community Improvement	9500	0	0	9500
400	NPG	5000	0	0	5000
500	Elections	3500	0	575.15	2924.85
	TOTAL	29771.01	0	4623.28	25147.73

NEIGHBORHOOD COUNCIL CERTIFICATION

We, Scott Bytof (Treasurer Name) and Patricia Berman (Signer Name), declare that we are the Treasurer and Signer, respectively of the Downtown Los Angeles (NC) and that on 4/8/14 (date adopted), a Brown Act noticed public meeting was held by the Downtown Los Angeles NC with a quorum of (number) board members present and that by a vote of (number) yes, (number) no, and (number) abstentions the Downtown Los Angeles NC adopted the Monthly Expenditure Report for the month of March (month), 2014 (year).

Treasurer Signature		Signer's Signature	
Print Name		Print Name	
Date		Date	
NC Additional Comments			