

Downtown Los Angeles Neighborhood Council
Budget for Fiscal Year 2012-2013
APPROVED: 6/12/2012

UPDATED 4/9/2013 Proposed Re-Allocation

Funds

Total Annual Allocation	\$37,000.00
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Budget

Code	Category	%	Total	Spent
100 Operations				
AUD	Audio and Visual Services		\$461.27	\$461.27
EDU	Training and Board Retreat		\$187.80	\$187.80
FAC	Facilities Related and Space Rental		\$4,250.00	\$0.00
MIS	Miscellaneous Expense		\$0.00	\$0.00
OFF	Office Equipment and Supplies		\$3,500.00	\$0.00
POS	Postage		\$320.00	\$320.00
TAC	Temporary Staff		\$0.00	\$0.00
TRL	Translation and Transcription		\$0.00	\$0.00
	Sub Total	23.57%	\$8,719.07	\$969.07
200 Outreach				
ADV	Advertising		\$18,624.49	\$1,287.57
ELE	Election Outreach Expense		\$34.84	\$34.84
EVE	Event Expense / Food & Refreshments		\$202.25	\$202.25
MEE	Meeting Expense		\$0.00	\$0.00
NEW	Newsletter Expense		\$0.00	\$0.00
WEB	Website Maintenance/Enhancement/Creation		\$567.35	\$567.35
	Sub Total	52.51%	\$19,428.93	\$2,092.01
300 Community Improvement				
CIP	Community Improvement Project		\$8,852.00	\$976.70
	Sub Total	69.73%	\$8,852.00	\$976.70
400 Neighborhood Purpose Grants				
GRT	Neighborhood Purpose Grant		\$0.00	\$0.00
	Sub Total	0.00%	\$0.00	\$0.00
Grand Total			\$37,000.00	\$4,037.78

Budget Narrative:

AUD- Timer EDU- Binders FAC - Office Rent,Lock Change, OFF - Ricoh Phocopies,Camera POS - Post Office Box CIP - PROS - \$5,352 Approved Projects; \$3,500 Skid Row Parade
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**Downtown Los Angeles Neighborhood Council
Fiscal Year 2012-2013
Spending Detail**

Spent							
Code	Date	Qtr	Check Number	Vendor Name	Invoice Number	Description	Amount
POS	8/31/2012	1	Purchahse Card	USPS		Renew PO Box for 1 Year	\$320.00
WEB	9/17/2012	1	Purchase Card	Register.Com		Renew DLANC Domain Names	\$144.00
EVE	9/19/2012	1	Purchase Card	Ralphs		Refreshments for Affordable Housing Meeting and Map Distribution Events	\$162.25
WEB	9/19/2012	1	Purchase Card	Hosting Metro Inc		Refreshments for Affordable Housing Map Distribution	\$99.90
EVE	9/29/2012	2	Purchase Card	Subway			\$40.00
WEB	12/1/2012	2	Purchase Card	Linode			\$323.45
CIP	12/3/2012	2	Purchase Card	Propet Distributers		Doggie Litter Bags	\$488.35
ADV	1/9/2013	3	Purchase Card	BECNEL UNIFORMS		Deposit for Skid Row Brigade Uniforms	\$700.00
ELE	2/11/2013	3	Purchase Card	Domino's		Refreshments for special election workers	\$34.84
ADV	2/21/2013	3	Purchase Card	BECNEL UNIFORMS		Final Payment for Skid Row Brigade Uniforms	\$587.57
AUD	4/5/2013	4	Purchase Card	Microframe		Meeting Timer	\$461.27
Total Spent							\$3,361.63
Submitted							
EDU				Patti Berman		Office Depot Materials for Board Manuals	\$187.80
CIP				Hal Bastian		LAPD HQ Dog Litter Bags	\$488.35
Total Submitted							\$676.15
In Process							
CIP				Urbin Community Gardens		Project In Process	\$2,000.00
CIP				LA Conservation Corp		Skid Row Tree Maint - In Process	\$1,400.00
CIP				Skid Row Parade		Replacement program in process	\$3,500.00
CIP				LAPD HQ Dog Litter Bags		Unspent better price sought	\$975.30
FAC				Spring Arts Tower Inc		DLANC - 05/01/13-04/30/14 Office	\$4,200.00
FAC				Spring Arts Tower Inc		Lock Change	\$50.00
OFF				Ricoh		Estimated Copier Costs	\$3,000.00
OFF						Camera for Office	\$500.00
ADV				Pershing Square		Sponsorship	\$2,000.00
ADV						Promtional Items	\$14,000.00
Total In Process							\$31,625.30
Unallocated/Dormant							
ADV				Unallocated			\$1,336.92
Total Unallocated/Dormant							\$1,336.92
Total 2012-13 Budget							\$37,000.00
Other Items							
Dispute	8/20/2012	1	Auto Deduct	AppleOne		W/E 8/11/12	\$144.36
Researching	9/4/2012	1	Demand Warrant	Toby Leaman Metro Farms		Insurance for 8/30/12-8/30/13	\$232.00
ELE-2012	11/12/2012	1	Purchase Card	Food 4 Less		Candidate Event Refreshments	\$88.64
ELE-2012	11/14/2012	1	Purchase Card	Pizza Next Door		Refreshments for election workers	\$18.00
ELE-2012	11/14/2012	1	Purchase Card	Pizza Next Door		Refreshments for election workers	\$77.00
ELE-2012	11/29/2012	1	Purchase Card	LA Downtown News		Election Outreach Advertising	\$1,321.00
ELE-2012	12/3/2012	1	Demand Warrant	LA Downtown News		Election Outreach Advertising	\$2,708.00
Returned	1/14/2013	1	Demand Warrant	Spring Arts Tower		Space Cleaning after Candidate Forum	\$50.00