

**Downtown Los Angeles Neighborhood Council**  
**Budget for Fiscal Year 2012-2013**  
**APPROVED: 6/12/2012**

**UPDATED 3/10/2013**

Funds

Total Annual Allocation	\$37,000.00
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Budget

Code	Category	%	Total	Spent
<b>100 Operations</b>				
AUD	Audio and Visual Services		\$0.00	\$0.00
EDU	Training and Board Retreat		\$500.00	\$0.00
FAC	Facilities Related and Space Rental		\$4,800.00	\$0.00
MIS	Miscellaneous Expense		\$0.00	\$0.00
OFF	Office Equipment and Supplies		\$6,500.00	\$0.00
POS	Postage		\$400.00	\$320.00
TAC	Temporary Staff		\$0.00	\$0.00
TRL	Translation and Transcription		\$0.00	\$0.00
	<b>Sub Total</b>	<b>32.97%</b>	<b>\$12,200.00</b>	<b>\$320.00</b>
<b>200 Outreach</b>				
ADV	Advertising		\$1,300.00	\$1,287.57
ELE	Election Outreach Expense		\$0.00	\$34.84
EVE	Event Expense / Food & Refreshments		\$200.00	\$202.25
MEE	Meeting Expense		\$0.00	\$0.00
NEW	Newsletter Expense		\$0.00	\$0.00
WEB	Website Maintenance/Enhancement/Creation		\$625.00	\$567.35
	<b>Sub Total</b>	<b>5.74%</b>	<b>\$2,125.00</b>	<b>\$2,092.01</b>
<b>300 Community Improvement</b>				
CIP	Community Improvement Project		\$22,675.00	\$488.35
	<b>Sub Total</b>	<b>69.73%</b>	<b>\$22,675.00</b>	<b>\$488.35</b>
<b>400 Neighborhood Purpose Grants</b>				
GRT	Neighborhood Purpose Grant		\$0.00	\$0.00
	<b>Sub Total</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Grand Total</b>		<b>\$37,000.00</b>	<b>\$2,900.36</b>

Budget Narrative:

FAC - Office Rent, OFF - Ricoh Phocopies, POS - Post Office Box CIP - PROS - \$13,102 Approved Projects; \$3,500 Skid Row Parade; \$4,500 Metro Charter; \$1,573 unallocated
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**DLANC FY 2012-13 Budget Update - Detail**

**Downtown Los Angeles Neighborhood Council  
Fiscal Year 2012-2013  
Spending Detail**

**Spent**

Code	Date	Qtr	Check Number	Vendor Name	Invoice Number	Description	Amount
POS	8/31/2012	1	Purchse Card	USPS		Renew PO Box for 1 Year	\$320.00
WEB	9/17/2012	1	Purchase Card	Register.Com		Renew DLANC Domain Names	\$144.00
EVE	9/19/2012	1	Purchase Card	Ralphs		Refreshments for Affordable Housing Meeting and Map Distribution Events	\$162.25
WEB	9/19/2012	1	Purchase Card	Hosting Metro Inc			\$99.90
EVE	9/29/2012	2	Purchase Card	Subway		Refreshments for Affordable Housing Map Distribution	\$40.00
WEB	12/1/2012	2	Purchase Card	Linode			\$323.45
CIP	12/3/2012	2	Purchase Card	Propet Distributers		Doggie Litter Bags	\$488.35
ADV	1/9/2013	3	Purchase Card	BECNEL UNIFORMS		Deposit for Skid Row Brigade Uniforms	\$700.00
ELE	2/11/2013	3	Purchase Card	Domino's		Refreshments for special election workers	\$34.84
ADV		3	Purchase Card	BECNEL UNIFORMS		Final Payment for Skid Row Brigade Uniforms	\$587.57
<b>Total Spent</b>							<b>\$2,900.36</b>

**Unspent**

FAC				Spring Arts Tower Inc		DLANC - 05/01/13-04/30/14 Office Reserve for rent increase or meeting space	\$4,200.00
FAC				Unallocated		Materials for Board Manuals	\$600.00 *
EDU				Office Depot		Reimbursement in Process	\$187.80
EDU				Unallocated		Budget Remaining	\$312.20 *
OFF				Ricoh		Estimated Copier Costs	\$2,000.00
OFF				Unallocated		Estimated Budget Remaining	\$4,500.00 *
POS				Post Office Box		Paid Through 8/31/2013	\$80.00 *
CIP				Urbin Community Gardens		No projects presented	\$2,000.00
CIP				Park(ing) Day Event		September 20, 2012 passed w/o expense	\$250.00 *
CIP				Downtown Parklets		No Costs approved for sharing	\$2,000.00 *
CIP				LAPD HQ Dog Litter Bags		Reimbursement in process	\$488.35
CIP				LAPD HQ Dog Litter Bags		Unspent better price sought	\$975.30
CIP				Tree People HQ Field Trip Bus Circle Painting Event - Skid Row		NC unable to cover cost, CD14 Covered	\$500.00 *
CIP				LA Conservation Corp		No project submitted	\$1,500.00 *
CIP				Skid Row Guerilla Gardening		Skid Row Tree Maint - In Process	\$1,400.00
CIP				Skid Row Tree Planting		No project submitted	\$3,000.00 *
CIP				Skid Row Parade		No project submitted	\$500.00 *
CIP				Metro Charter		Replacement program in process	\$3,500.00
CIP				Unallocated		Allowable use sought for non-501c3	\$4,500.00
ADV				Unallocated		Immediately Available	\$1,573.00 *
ELE				Domino's		Immediately Available	\$12.43 *
WEB				Website/Maintenance/Operation		Election Refreshments Proposed Transfer from CIP	-\$40.00
EVE				Refreshments		Budget Remaining	\$57.65 *
ELE				Unallocated		Overbudget	-\$2.25 *
WEB						Immediately Available	\$5.16 *
<b>Total Unspent</b>							<b>\$34,099.64</b>
<b>Total 2012-13 Budget</b>							<b>\$37,000.00</b>

**Other Items**

Dispute	8/20/2012	1	Auto Deduct	AppleOne		W/E 8/11/12	\$144.36
Dispute	9/4/2012	1	Demand Warrant	Valley Crest Tree Care		Insurance for 8/30/12-8/30/13	\$232.00
ELE-2012	11/12/2012	1	Purchase Card	Food 4 Less		Candidate Event Refreshments	\$88.64
ELE-2012	11/14/2012	1	Purchase Card	Pizza Next Door		Refreshments for election workers	\$18.00
ELE-2012	11/14/2012	1	Purchase Card	Pizza Next Door		Refreshments for election workers	\$77.00
ELE-2012	11/29/2012	1	Purchase Card	LA Downtown News		Election Outreach Advertising	\$1,321.00
ELE-2012	12/3/2012	1	Demand Warrant	LA Downtown News		Election Outreach Advertising	\$2,708.00
Dispute	12/6/2012	1	Demand Warrant	St. Anne's Maternity Home		Space Cleaning after Candidate Forum	\$50.00
ELE-2012							
Returned	1/14/2013	1	Demand Warrant	Spring Arts Tower		Space Cleaning after Candidate Forum	\$50.00