

## **DLANC Bylaws update. May 14<sup>th</sup> DLANC board presentation May 14<sup>th</sup>**

On behalf of the DLANC bylaws and standing rules committee, we submit for your review and approval the revised bylaws of the organization.

This document is the work of 7 board and non-board members over a period of 3 months with 6 meetings and a collective commitment of well over 100 hours of effort.

Committee members included Travis Kasper as group leader, Russell Brown as Chair and Jay Handal as Empower LA c4c mentor. Significant participation also included Max Cee, Jason Morris, Patti Berman, Wendell Blasingame, Kevin Michael Keyes.

This work product is a merged document of DLANC's present out of date and non-compliant bylaws with the City of LA/ Empower LA neighborhood council template. The deadline for submission is June 1<sup>st</sup> 2013. DLANC is actually almost a year behind schedule in submission. Compliance with this template would have prevented almost all of the confusion and problems with DLANC's recent board vacancies and election/ selection process.

The purpose of the template is to reformat bylaws and language to be as consistent as possible throughout the City's 95 different neighborhood councils.

**To the greatest extent possible, there are no significant changes to the bylaws except organization and compliance with city required (or strongly recommended) language.**

**Where changes of actual procedures or intent have changed, that variance will be presented at the Tuesday night board meeting.**

**There are NO changes to board composition, stakeholder qualifications or voting qualifications. Future changes, if desired by the majority of the board, will be discussed at future meetings but ARE NOT PART of this update process.**

The committee has set up a special email address for you to email any questions, concerns or other comments BEFORE the discussion on Tuesday evening. That address is [BYLAWS@DLANC.org](mailto:BYLAWS@DLANC.org) Please submit those comments by 5PM on Monday May 13<sup>th</sup>. This will allow review and possible easy incorporation if deemed appropriate.

Travis Kasper- as working group chair- is the main contact for those communications. Written documentation is preferred to make sure we have the exact content of the request. Please use the [bylaws@dlanc.org](mailto:bylaws@dlanc.org) email so we can document your issue and follow up.

The intent of this process is to correct any errors or changes of grammatical, punctuation and other minor issues before the Tuesday meeting. Issues of a "friendly amendment" nature will be vetted and may be submitted by the committee for approval on Tuesday evening.

Bylaws changes of a substantial nature will be referred back to committee due to Brown Act compliance requirement for agendaizing of new agenda items. See relevant protocol attached below.

We understand that this is a complex document and involves many issues of a complex nature. The focus of the action on Tuesday will be to discuss changes and updates and not to be a lengthy discussion on items that have not changed.

Thanks again for this group effort and we look forward to approval and submittal as required by Empower LA.

J. Russell Brown  
DLANC VP Administration  
Chair bylaws & standing rules committee

### **ARTICLE XIII AMENDMENTS**

- A. Any Director may propose an amendment to these Bylaws by requesting that the Secretary place the item on the agenda.
- B. Any Stakeholder may propose an amendment to these Bylaws during the public comment period of a regular DLANC meeting.
- C. Any proposal to amend the Bylaws shall be formalized in writing and noticed on the agenda for public discussion and Board vote at the next regular DLANC meeting.
- D. An amendment to these bylaws requires approval by two-thirds (2/3) of the Directors present and voting at a duly noticed general or special meeting. All changes shall then be forwarded to the Department for review and approval.
- E. Amendments shall not be valid, final or effective until approved by the Department. Once approved, any changes in the Bylaws shall become effective immediately