



LA CONSERVATION CORPS

Administrative Offices

Mailing Address: P.O. Box 15868, Los Angeles, CA 90015

April 7, 2014

Downtown Los Angeles Neighborhood Council
P.O. Box 13096
Los Angeles, CA 13096
Attn: Scott Bytof, Treasurer

Invoice # 0917-000-3

Enclosed please find our invoice for tree watering services
to be provided at Omar Street, Boyd Street, and Alameda corridor.

\$927.00

Total

\$927.00

Please remit payment to:
LA Conservation Corps
P.O. Box 15868
Los Angeles, CA 90015

If you need additional information, please do not hesitate to call Terry Preciado at (213) 362-9000
ext. #211 or myself at ext. #206.

Thank you very much for your continuing support to the LA Conservation Corps

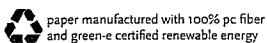
Sincerely,

Trina Nguyen
Assistant Director of Director

TP/RA

1-05-0917-000

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 Attn: Scott Bytof, Treasurer

4/7/2014

Statement of Expenses

for
Downtown Los Angeles Neighborhood Council
 Project #1-05-0917-000
LA Conservation Corps
 Tax ID # 95-4002138

MONTH	Total Trees:	Contract Rate:	Total Expenses:	Remaining Totals:
GRANT AWARD				
<u>FY 12/13</u>				\$ 927.00
	Omar, Boyd Streets and Alameda Corridor watering and tree maintenance services to be provided May 1, 2014 thru April 30, 2015			
TOTALS				\$927.00

May, 2014

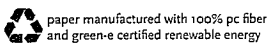
\$927.00

"I certify under penalty of perjury that the above bill is just and correct according to the terms of the Agreement and that payment has not been received."

Wendy A. Butts
 Wendy Butts
 Managing Director

4-8-14
 Date

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Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type
 See Specific Instructions on page 2.

Name (as shown on your income tax return) Los Angeles Conservation Corps	
Business name/disregarded entity name, if different from above	
Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input checked="" type="checkbox"/> Other (see instructions) ▶ NON-PROFIT	Exemptions (see instructions): Exempt payee code (if any) <u> X </u> Exemption from FATCA reporting code (if any) _____
Address (number, street, and apt. or suite no.) P.O. Box 15868	Requester's name and address (optional)
City, state, and ZIP code Los Angeles CA 90015	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number		
	-	
	-	
Employer identification number		
95	-	4002138

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ Wendy A. Butts	Date ▶ 04/07/2014
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.



LA CONSERVATION CORPS

Los Angeles Conservation Corps

Administrative Office-Compliance Department

Sponsor Agreement Request Form

Submit to Compliance Officer Lisa Morris

via interoffice to Admin, email at lmorris@lacorps.org, or fax to (213) 362-7929

SPONSOR CONTACT INFORMATION

Sponsor's Name: Downtown Los Angeles Neighborhood Council
(Legal Name Only)

Contact Person: Scott Bytof, Treasurer

Address: P.O. Box 13096

City: Los Angeles **State:** CA **Zip Code:** 90013

Phone: 310-849-3203 **Facsimile:** 213-749-1365

Email: scottbytof@ca.rr.com

PROJECT DESCRIPTION

Project Name: DLANC Tree Maintenance

Project Location: Omar and Boyd Streets & Alameda Corridor

Project Number Requested*: Yes No

(Project numbers are automatically assigned for projects over \$10,000 and/or have reporting requirements. If a project is under \$10,000 and there are no reporting requirements, a project number will not be assigned, unless "yes" is indicated above)

TERM OF AGREEMENT

Effective Date of Agreement: May 1, 2014 **Agreement Termination Date:** April 30, 2015

SCOPE OF WORK

Corps' Services/Deliverable: Provide a detailed list of services to be performed and/or deliverables to be delivered by the Corps, including the location, if applicable. If different components of the Services or any specific Deliverable require different start or completion dates, list such services or deliverables separately.

Service/Deliverable	Start Date (If Applicable)	Completion Date (If Applicable)
Tree watering, re-staking, litter and weed abatement, light pruning of 19 trees in the area around Omar and Boyd Streets for a total of 6 visits	5/1/2014	4/30/2015
Tree watering, restaking, litter and weed abatement, maintenance of Alameda corridor trees for a total of 6 visits	5/1/2014	4/30/2014

